

**ADVENTIST-LAYMEN'S SERVICES & INDUSTRIES SOUTHERN UNION CHAPTER
SPECIAL PROJECTS FUNDING APPLICATION**

BASIC REQUIREMENTS

1. Your organization must have been in successful operation for at least one year, both as a ministry and financially.
2. Your organization must have a non-profit notification 501(c)3 or comparable status.

INSTRUCTIONS

ANNUAL APPLICATION DEADLINE: October 15

1. Complete the entire application. Use additional pages as attachments if more space is needed for responses.
2. Include the following documents with your application:
 - a. A complete budget of the project
 - b. The list of governing board members, addresses, and occupations
 - c. A copy of your organization's Federal Tax Exemption Certificate 501(c)3 or comparable document
 - d. Articles of Incorporation and By-laws

3. Mail application and attachments to:
Southern Union Conference
Adventist-laymen's Services & Industries
P.O. Box 849
Decatur, GA 30031
or
3978 Memorial Drive
Decatur, GA 30032
Phone: 404-299-1832

Documents can also be forwarded via e-mail directly to projects@asisouthernunion.org

1. **Organization Name** _____
Address _____ **City** _____ **Zip Code** _____
E-mail Address _____
Cell Phone _____ **Business Phone** _____ **Fax** _____
Date of incorporation/opening _____ **Administrative Officer** _____
Year you joined ASI _____
Why you Joined ASI _____

2. **Budget: Amount requested from ASI** \$ _____ **Funds on hand** \$ _____
Total project budget \$ _____
Date you expect to begin project _____ **Date you expect to finish project** _____

3. **Give a detailed account of intended use of these funds** _____

4. **Describe your ability to budget present operation from regular income** _____

5. **If this special project requires more than ASI funding, how do you propose to raise it?** _____

6. **Describe the organization's background (years of operation, source(s) of income, ministry activities)** _____

7. **How does the community benefit from your organization?** _____

8. **What contribution is your ministry making to soul winning?** _____

Signature _____ **Date** _____